



Awarding Contracts under the Framework Agreement

Contracts may be awarded as follows:

- **Cascade Method:**

Through application of the cascade system whereby contracts are awarded on foot of the original tenders to the first ranked firm admitted to the framework agreement. Where they are not able to deliver the contract due to availability etc. the next ranked firm will be approached moving in ranked order through the Framework Members until the contract is awarded.

It is envisaged that this method of drawdown will be used for the majority of contracts awarded on foot of this framework.

Please note that under the cascade system, performance and quality of delivery will be a key feature, and the Contracting Authority reserves the right to apply a relegation process and relegate the first ranked member to the last ranked position on the cascade list for poor performance.

OR

- **Supplementary Request for Tender (SRFT) / Mini-Competition**

Through invitation to a mini-tender of all the firms admitted to the framework agreement. On each occasion, a Supplementary Request for Tender will be issued detailing the scope of requirements, the award criteria, a closing date and time and methodology for submission of responses.

It is envisaged that this method of drawdown will be used for specialised requirements and/or at the Contracting Authority's discretion, to ensure best value for money.

The Contract award criteria for mini competitions held under this Framework will be based on Award Criteria specific to each individual Contract and may vary between contracts, within the ranges set out below:

Indicative Award Criteria Ranges

Criteria	Minimum Weighting	Maximum Weighting
Price	25%	100%
Programme	0%	50%
Proposed Project Team	0%	25%
Methodology and Approach	0%	50%
Identification and mitigation of project risks	0%	25%
Health, Safety and Environmental	0%	50%